



School Prospectus



'To Nurture, To Grow, To Succeed'
'I Feithrin I Dyfu I Lwyddo'



Bryn Awel Primary School is situated in the County Borough of Caerphilly. The current school was established in 2008 following the new building that replaced the previous school known as Lower Rhymney Primary School.

School Address:

BrynAwel Primary School

Eglwys Fan

Rhymney

Caerphilly

NP22 5JJ

Telephone: 01850840230

Email: BrynAwelPrimary@sch.Caerphilly.gov.uk

Website: www.brynawel-primary.co.uk

Twitter: @bawelps





Croeso i Ysgol Bryn Awel

Welcome to Bryn Awel Primary School

Dear Parents and Carers,

I am extremely proud to be the Head Teacher of Bryn Awel Primary School and welcome you on behalf of myself, Staff, Learners and Governing Body to our school.

Bryn Awel is a modern, small, nurturing primary school where we pride ourselves on the relationships that we build with our learners and their families. We support our pupils in becoming 21st Century learners who are ambitious, creative, healthy and informed citizens of Wales and the wider world.

Our team at Bryn Awel are supportive, highly skilled and passionate about putting the needs of our children first. Developing a curriculum that is innovative, authentic and engaging in an environment where they are happy, challenged and secure.

I sincerely hope that if your child joins us at Bryn Awel Primary School, or as your child moves through their primary education with us, this will be the beginning of a long and happy relationship with our school.

Mrs. Catherine Davies

Head Teacher





We are delighted to be able to share with you our mission statement, vision and values for Bryn Awel Primary School. We have gathered ideas from our children, staff, governors and parents.

School Mission, Vision and Aims:

Vision statement:

'To Nurture, To Grow, To Succeed'
'I Feithrin I Dyfu I Lwyddo'

Caring, sharing, working together,
To achieve the best –
For ourselves, for each other, for our future.

We aim to create a school which:

- Functions as a community in which all members respect and care for each other
- Recognises that discipline is vital in all aspects of school life
- Practises equality of opportunity
- Affirms that all pupils have an entitlement to a broad and balanced curriculum
- Ensures that teaching enlarges rather than constricts our pupils' experience
- Has high expectations of our pupils



Our Values:

To help our pupils to be responsible citizens:

At Bryn Awel Primary School we enable children to fulfil their role as responsible citizens now and in the future by developing values and skills in **collaboration, community, imagination, inquisitiveness** and **persistence**. As part of thinking independently we seek to develop each child's ability to make informed choices, recognising that their actions contribute towards ensuring that the rights of all is respected. Our curriculum is founded upon authenticity, creativity and innovation and the explicit development of these values and skills.



Bore Da, we're Bryn
& Awel the Rights
Respecting School
Mascots.



Our Aims and Objectives

To help our pupils achieve their potential we would wish to provide:

- An interesting and stimulating environment which reflects our values and promotes a sense of community as well as an individual sense of self worth.
- A happy, **collaborative** and caring school with a secure, welcoming atmosphere where children can enjoy a familiar routine which helps them gain confidence, become independent, and increase their self esteem.
- A **community** of lifelong learners where access to knowledge is a right and recognised achievement.
- A school which provides a broad and balanced curriculum for each child's physical, intellectual, emotional, **imaginative**, social and moral well being.
- A school which provides learning experiences that will allow all pupils equal opportunities to develop their thinking, **inquisitiveness** and creative skills.
- A school that places great emphasis upon the acquisition of basic skills and knowledge involved in language- literacy, numeracy and digital competence, we feel it is equally important to give pupils the opportunity to use their knowledge and skills with **persistence** in a variety of situations.
- A school which helps pupils relate well with their peer groups, family and community. We hope to encourage our pupils to respect the world around them and their wider environment.
- We believe the most effective way of achieving these aims is through the promotion of:
 - inquiry and curiosity
 - enthusiasm and challenge
 - sharing and learning together
 - acceptance and embracing differences
 - openness and honesty
 - self respect and persistence



Our Governing Body

Message from the Chair of Governors:

As the Chair of the Governors it is a pleasure for me to have the opportunity to welcome you on behalf of the governing body to the Bryn Awel Primary School prospectus. For many years I have had close connections with the school which continue with my post as chair of the governing body. Like many other visitors when I go to Bryn Awel Primary School I am always impressed by the warm and happy atmosphere. The school provides its pupils with opportunities which develop their particular skills to the full. I believe that a school should be a focal point of a community and that is very much the ethos at Bryn Awel. I am also very pleased with the strong links the school has forged with local community groups, agencies and the positive relationships with the cluster of schools, both primary and secondary within the locality. Finally, I would like to welcome you and your children to Bryn Awel Primary School. I am sure that they will be as happy and contented at the school as the many generations of children that have passed through the school. Bryn Awel Primary School will provide them with a sound foundation for the future.

Jamie Elliott

Chair of Governors

Jamie Elliott

Vice Chair of Governors

Jenny Bennett

Head Teacher

Catherine Davies

LA Representatives

Nicola Wilsher

Lydia Davies

Mansell Powell

Teacher representative

Recruiting

Staff representative

Rachel Thomas

Parent representatives

Kelly Koz

Kimberley Chamberlain

Community representatives

Iestyn Harding

Bartosz Bugajski

Our Staff



Class	Teacher
Head Teacher	Mrs Catherine Davies
Deputy Head teacher	Mrs Natalie Tancock
Nursery	Mrs Kelly Koz
Reception / Year 1	Mrs Anna Jones
Year 1 / 2	Mrs Elizabeth Pincott
Year 2 / 3	Mrs Rhian Davies / Mr Iestyn Harding
Year 4	Mrs Natalie Tancock
Year 5 / 6	Miss Rebecca Parfitt
PPA	Mr Gareth Powell
School Office	Mrs Cerys John
Teaching Assistants	Miss Poppy Phibben Mrs Linda Williams Miss Shauna Williams Mrs Heather Toogood Mrs Rachel Thomas Miss Becci Harper Mrs Kara Watkins
Catering Team	Mrs Andrea Powell - Cook Mrs Mary Francis - Breakfast club supervisor Miss Lorraine Jeremiah - Breakfast club supervisor Mrs Lisa Jones - Mid day supervisor Mrs Laura Pope - Mid day supervisor
Caretaker	Mr Geraint Morgan (Cover)



Home School Agreement

Effective partnership between home and school is essential if learning is to be successful and rewarding. As parents, teachers and learners we all have a vital role to play in maintain the aims and values of our school. At Bryn Awel Primary School we believe that children learn best if parents know, understand and are in agreement with our school aims.

School Agreement

We will endeavour to:

- ✓ Ensure that your child has the opportunity to achieve their full potential in a happy and stimulating environment.
- ✓ Place pupils at the heart of every decision we make.
- ✓ Develop and encourage a positive attitude for independent learning.
- ✓ Treat all pupils fairly and care for your child's safety and well-being.
- ✓ Provide a broad and balanced curriculum that meets the individual needs of your child.
- ✓ Provide all pupils with the highest standards of teaching and learning, through authentic, creative and innovative approaches.
- ✓ Contact parents when there is a problem with attendance or punctuality.
- ✓ Keep you informed of your child's progress through Parent Consultations and an annual report.
- ✓ Keep parents informed about school activities through various means, including Website, newsletters, Twitter, Class Dojo and Facebook.
- ✓ Help your child respond positively to the rules and expectations of the school



Home School/ Pupil Agreement



Article 28- Your right to learn and go to school.
Article 29- Your right to become the best you can be



Home School Agreement

School	Parent	Pupil
We will endeavour to: ✓ Ensure that your child has the opportunity to achieve their full potential in a happy and stimulating environment. ✓ Place pupils at the heart of every decision we make. ✓ Develop and encourage a positive attitude for independent learning. ✓ Treat all pupils fairly and care for your child's safety and well-being. ✓ Provide a broad and balanced curriculum that meets the individual needs of your child. ✓ Provide all pupils with the highest standards of teaching and learning, through authentic, creative and innovative approaches. ✓ Contact parents when there is a problem with attendance or punctuality. ✓ Keep you informed of your child's progress through Parent Consultations and an annual report. ✓ Keep parents informed about school activities through various means, including website, newsletters, Twitter, Class Dojo and SeeSaw. ✓ Help your child respond positively to the rules and expectations of the school	I/We shall try to: ✓ Ensure that my child attends school regularly, on time, appropriately dressed and properly equipped. ✓ Notify the school when my child is absent. ✓ Let the school know about any issues that might affect my child's work or behaviour. ✓ Ensure that the school has up-to-date contact information and health concerns related to my child. ✓ Support the school's policy on behaviour and discipline. ✓ Consistently support my child in reading, spellings and homework / remote learning activities. ✓ Attend Parent Consultations about my child's progress. ✓ Help my child respond positively to the rules expectations of school.	I shall try to: ✓ Show respect to children, adults and visitors in the school because everyone is important, by being polite and helpful. ✓ Respect my environment ✓ Tell my teachers if I have any worries or concerns ✓ Come to school every day, on time and ready to learn. ✓ Be a good friend by caring for others. ✓ Do all of my class work and home learning as well as I can. ✓ Behave sensibly and follow rules to keep everyone safe and happy. ✓ Make sure I bring everything I need for the school day so that I am ready to learn. ✓ wear my school uniform ✓ Listen carefully to my teachers.



Signed: _____
 Date: _____

Please sign your name or colour the smiley face.



Staff at Bryn Awel Primary School



Permissions

During the course of your child's education at Bryn Awel Primary, there will be opportunities for your child to take part in a range of activities that may include supervised walking in the locality, food tasting or an image of them showcasing work on uploaded onto social media such as the school website, Class Dojo or Twitter.

Please tick the boxes below to give permission for your child to:

- Use the internet, email and other ICT facilities at school in a safe and responsible way. ☐
- Have their photograph taken and if necessary displayed publically in school, the newsletters, newspaper, social media and website. ☐
- Participate in food tasting activities when necessary. ☐
- Participate in walks around the community including the church and sports facilities. ☐

Child's Name: _____

Parent's Name: _____

Signature _____

Date _____

Bryn Awel Primary School

Term Dates



2024-2025	First day of Term	Last day of Term
Autumn Term	Monday 2 nd September	Friday 25 th October
Autumn Term	Monday 4 th November	Friday 20 th December
Spring Term	Monday 6 th January	Friday 21 st February
Spring Term	Monday 3 rd March	Friday 11 th April
Summer Term	Monday 28 th April	Friday 23 rd May
Summer Term	Monday 2 nd June	Friday 20 th July

INSET DATES 2024-2025

Monday 2nd September 2024

Tuesday 15th October 2024

Friday 21st February 2025

Further inset days to be confirmed. Please note that these dates are subject to change.



Attendance

There is a proven link between attendance and attainment at school. The significance of school attendance must not and cannot be underestimated, particularly for those children and young people who show signs of disaffection or unhappiness. Promoting positive behaviour and excellent attendance is the responsibility of the whole school and wider community.

All children should be at school, on time, every day the school is open unless the reason for absence is unavoidable such as illness. Schools have a legal duty to publish attendance figures and to promote attendance. Equally, parents have a legal duty and responsibility to ensure that their children attend school on a regular basis. If your child is absent, the school must be notified as quickly as possible.

Messages can be left on the school absence line or by emailing the school brynawelprimary@sch.Caerphilly.gov.uk. In the case of infectious diseases, children should remain at home for the given time as advised by your GP or the school. Absence without an acceptable reason will be regarded as unauthorised. Medical appointments should be made out of school hours or during school breaks. If this is unavoidable, the appointment must be reported to the school prior to the appointment day. In cases of persistent absence and poor punctuality the Head Teacher is required to inform the Local Authority Education Welfare Service. In some cases, the Local Authority will impose a fine on parents for their child's non-attendance at school.

Breakfast Club

Welsh Government provide a free Breakfast Club service for children in Reception to Year Six. If you wish your child to attend Breakfast Club, please speak to the office and complete the required form.

Extra-Curricular Activities

We offer a range of after school clubs. Some clubs are age specific and will be limited to maximum numbers for health and safety reasons. Please note these activities must not be relied upon for childcare as they are run by teaching staff and may be cancelled.



Session Times

Breakfast Club

Breakfast Club is available for all pupils from 8:15 – 8:50. Last entry 8:35am. Breakfast Club is a free provision for all Reception to Year 6 pupils and is supervised by school staff. If you wish your child to attend Breakfast Club, please pick up a form from the school office.

	Nursery		Foundation Phase	Key Stage 2
School begins	9:00		9:00	9:00
Play time	N.A.		10:45 – 11:00	10:45 – 11:00
Lunchtime	N.A.		12:00 – 1:00	12:00 – 1:00
School ends	11:30		3:15	3:15

After School Clubs

After school clubs run on Monday, Tuesday and Thursdays from 3:20 – 4:15 pm. Clubs are changed quite frequently and pupils must be registered to attend. Please contact the school office or website for a current list of after school clubs. There is an expectation that pupils, once signed up for the club attend regularly and inform staff if they will miss a session.



Our Curriculum

Curriculum for Wales allows schools to design and build an authentic and innovative curriculum for their learners. Our curriculum has been designed by Bryn Awel Primary School and by collaborating with Welsh Government, and other educational advisory bodies, such as The Education Achievement Service and working with our cluster schools. We have also collaborated with our Governing Body, learners, parents and community to design a curriculum that meets the needs of ALL of our students, with the 'Four Purposes' at the heart of our design.

Collectively, Bryn Awel Primary School have designed a curriculum which enables all learners between the ages of 3 and 11 to realise the Four Purposes of being:

Ambitious, capable learners ready to learn throughout their lives.

Enterprising, creative contributors, ready to play a full part in life and work.

Ethical, informed citizens of Wales and the world.

Healthy, confident individuals, ready to lead fulfilling lives as valued members of society.

Learners chose and named their 'characters' and are reminded daily of the Four Purposes in their learning and behaviour. They are rewarded weekly; showcasing learning that exemplifies the Four Purposes



Learning and Teaching

Bryn Awel Primary School embraces the philosophy and aims of the Curriculum for Wales. We aim to provide a broad, balanced, blended and authentic curriculum using a creative, innovative and often integrated approach. Our aim is to develop a creative enquiring mind from a young age, a reflective learner and develop all children as individuals.

All pupils follow six areas of learning experience, these are:

- Expressive Arts
- Languages, Literacy and Communication
- Health and Well-Being
- Humanities
- Mathematics and Numeracy
- Science and Technology



Our curriculum provides our pupils with exciting opportunities to develop the skills of learning alongside the acquisition of knowledge, building upon the enriching activities provided by staff. A skills based curriculum enables pupils to become life long learners and respond more productively to the ever-changing demands of our society



Equity and Equality

Our Governing Body is fully aware of its duty to ensure that equity and equal opportunities are promoted at the school. Our Equal Opportunity Policy and Race Equality Policy outline how we endeavour to ensure equal opportunities for all.

At Bryn Awel Primary School we consider equal opportunities as central to the ethos and activities within the school. Adults and pupils who make up the school community should feel valued and free from discrimination. This ensures that everybody's talents and abilities are fully encouraged and developed. We believe that we should cater for the needs of all children in our community regardless of race, culture, religion and ability.

As a school we are fully compliant with the Discrimination and Disability Act. Our school has excellent points of access; wide corridors, a lift and well-appointed and equipped classrooms provide first class accommodation for pupils. At Bryn Awel Primary School we are committed to race equality, promoting positive approaches to difference and fostering respect for people of all cultural backgrounds. We are opposed to all forms of racial prejudice and discrimination. Language or behaviour that is racist or potentially damaging to any ethnic or racial group will not be tolerated and will be challenged.

We at Bryn Awel Primary School recognise that Wales and the U.K. have diverse societies made up of people from many different racial, cultural, religious and linguistic backgrounds. It is important that all pupils are prepared to live in such a diverse society. All children have access to a broad and balanced curriculum allowing them to achieve standards according to their levels of ability and aptitude. Staff understand how factors such as nationality, language, gender, and social circumstance can impact on learning.



Additional learning Needs

Our excellent facilities mean that we are able to offer provision to a very wide range of children and we are proud to be an 'inclusive school' that caters for children of all abilities. Bryn Awel Primary values the abilities and achievements of all pupils and is committed to providing each pupil with the best environment for learning. All staff encourage and support pupils to reach their full potential and promote positive self-esteem and success. Every teacher is concerned with the 'whole child' as an individual and is aware of the importance of early identification of additional learning needs. We recognise that many pupils will have additional or different needs at some time during their school life. Some of our children have a statement of special educational need. These children have full access to the National Curriculum within their own class and where necessary through individual and small group support. Our school has a dedicated Additional Educational Needs Co-ordinator who is Mrs Rhian Davies. Copies of our detailed Additional learning Needs Policy are available upon request from our school office or to download from our school website.

More Able and Talented

We encourage all pupils to achieve. We identify and monitor the progress and success of our pupils including those who are More Able or Talented. We aim to offer suitable opportunities in order to 'stretch' such pupils and celebrate talent. We maintain a MAT register and have a MAT Leader. We partake in the annual Brilliant Club with our cluster schools, inspiring our learners to aim high.



Assessment, Recording and Reporting

All children starting in Nursery and Reception participate in a baseline assessment. All children who join the school will participate in an on entry assessment. Teacher assessment is undertaken throughout the year. The purposes of our assessment procedures are to:

- Assist pupils to know where they are in terms of strengths and areas for development and what action needs to be taken to further progress.
- Inform teachers, parents and governors of pupils' progress including pupil self assessment and peer assessment.

A range of assessment techniques are employed which we value as a tool for learning. Detailed records are kept so that as a school we can measure and monitor our effectiveness. Parent Consultations provide an opportunity for parents to discuss their child's progress with their class teacher. We encourage children in year 5 and year 6 to attend with their parents to share in their learning review. These are offered during the Autumn and Spring terms with an annual report being sent out once a year. Parents are encouraged to meet the teacher if there are any ongoing concerns between these times.



Bryn Awel Celebrates Success

Bryn Awel Primary School seeks to provide a caring and supportive environment for every pupil. The school prides itself on the excellent relationships it fosters between children and staff. The behaviour of pupils is of a high standard and the school has a clear policy for the management of behaviour.

At Bryn Awel Primary School a 'positive approach' is adopted, with children rewarded in a variety of ways. Children adhere to general school rules which are reinforced by the Head Teacher through assemblies and class discussion. All pupils agree a Class Charter linked to rights with our School mascots Bryn & Awel. Teachers reward compliance with age appropriate rewards such as, praise, class dojos, stickers and certificates. Class Dojo is an excellent means of communicating directly with parents, this platform allows teachers to award 'dojos' for a range of reasons and the parents gets an alert on their mobile device to tell them.



School assemblies focus on positive attitudes and approaches to behaviour and rights to which as a community, children are expected to adhere. The School Council and Rights Respecting Group system encourages children to take responsibility for themselves and others and to show initiative. There are clear sanctions for inappropriate behaviour and in exceptional circumstances of misconduct pupils may be excluded for a specified period. At Bryn Primary School we are committed to providing a caring, friendly and safe environment for all of our pupils so they can learn in a relaxed and secure atmosphere using restorative approaches.



Safeguarding

Bryn Awel Primary School fully recognises the contribution it makes to Safeguarding Children and Young people. There are three main elements to our policy:-

1. Prevention through the teaching and pastoral support offered to pupils.
2. Procedures that clearly outline the expectations of all parties within a Safeguarding agenda for identifying and reporting cases, or suspected cases, of abuse, concern and or vulnerability. Because of our day to day contact with children school staff are well placed to observe the outward signs of abuse; and
3. Support to pupils who may have been abused, who maybe a cause for concern or identified as vulnerable.

This policy applies to all staff and volunteers working within the school. Additionally this policy applies to all occasional workers, volunteers, contractors and governors.

All adults on school site must be aware of the schools Safeguarding Policy as any adult as well as teachers can be the first point of disclosure for a child. Within this school the Head Teacher Mrs Catherine Davies retains overall responsibility for Safeguarding. The Named Senior Officer for Safeguarding in Caerphilly is Sarah Ellis.



Policies

Relationships and Sexuality Policy

Our school's program of RSE as agreed by the Governing Body is linked with areas of the National Curriculum and also a broad based social education. The main emphasis for Foundation Phase is on relationships and self esteem encouraging pupils to value themselves, communicate their feelings and form friendships. In Key Stage 2 pupils will begin to understand physical and emotional changes, the range of emotions and the importance of personal safety. Upon request parents may view the policy and discuss teaching materials used. This is now a compulsory part of the Health and Well-Being area of learning.

Religious education and collective worship

Religious Education is provided in school as part of the basic curriculum under the guidelines of the 1988 Education Reform Act and in accordance with the statutory requirements. The approach is multi cultural with an emphasis on Christianity. The programs of study and attainment targets and assessment are approved locally by the, Standing Advisory Council for Religious Education, SACRE. Collective worship in school is conducted through daily whole school or key stage assemblies. A 'Celebration Assembly' takes place on a Friday. In this assembly 'Rights Respecting' and 'Class Dojo' certificates are awarded to pupils who are upholding our 'termly' rights issues and achievement in class. Visiting 'speakers' take assemblies including representatives from other faiths. Any parent who wishes to exercise their right under the 1988 Education Reform Act to withdraw their child from assemblies or R.E. lessons are asked to contact the Head-teacher in writing.



Uniform

School uniform helps our pupils to feel part of our school community and it is strongly encouraged. Our uniform consists of a royal jumper or sweatshirt and white polo shirt. Boys wear black / grey trousers and girls wear black /grey skirt/trousers/pinafore. In the Summer months a blue and white gingham dress or black / grey shorts / skirt with the polo shirt. All children are required to wear sensible black shoes. For sports activities children are to wear shorts and t-shirt. During cold weather jogging trousers and sweatshirt can be worn. All uniform can be purchased from CC Sports.

Homework

All children at Bryn Awel Primary School have a home reading book. Other homework activities will be set on SeeSaw or Google Classroom. There will be times during the year when projects maybe set e.g. Eisteddfod.

Bullying

Bullying of any kind is unacceptable at Bryn Awel Primary School. If bullying does occur, all pupils should be able to tell someone and know that the incident will be dealt with promptly and effectively. We are a 'Telling' school. This means that anyone who knows that bullying is taking place is expected to tell a member of staff. Copies of our Anti-Bullying policy are available from our school office or on our website. Every child has a right to feel safe and secure in school. Every effort is made to work alongside parents in tackling problems caused by bullying and poor behaviour. We plan activities for the annual Anti- Bullying week initiative.



Charging and remissions policy

The school's educational provision and most of the activities organised by the school are financed via funds received from Caerphilly County Borough Council. There are however, some valuable educational experiences that cannot be provided by the school without financial support from parents. Where a visit occurs during school time voluntary contributions to enable the visit to take place may be invited. Full charges may be levied for visits occurring outside school hours that are deemed to be optional extras. A small charge may be made for instrumental tuition. No compulsory charge is made for materials used in school except when pupils make products to take home. Contributions may be requested for visiting workshops to support work being carried out in curriculum areas. It is the responsibility of the parents to inform the school if they wish to claim remission from charges due to receipt of Income Support or Family Credit.

Admission procedures

Children are admitted to our school following the Caerphilly LA school admissions policy. Caerphilly LA Admissions can be accessed through the Caerphilly County Borough Council website: [Caerphilly - Caerphilly County Borough](#)

Complaints procedure

We very much hope that you will never need to complain. If you do need to do so, we want to ensure that you can do so easily and that you feel that your complaint has been addressed. Complaints can usually be sorted informally by simply talking to the member of staff involved. If this is not appropriate then the matter can be discussed with a senior member of staff or with the Head teacher. On the rare occasion a formal complaint needs to be made, the school's complaint policy and procedures should be followed. A copy is available from the school office or from our school website

www.brynawel-primary.co.uk